

SPRING CITY BOROUGH COUNCIL MEETING

December 1st, 2014 - 7:30 P.M.

CALL TO ORDER:

President DiGuseppe called the council meeting to order and led Council in the Pledge of Allegiance to the Flag.

ATTENDANCE:

The following members were present: Councilmen Battelle, Bauman, DiGuseppe, Kern, Shaner, Sweeney, Solicitor Romain, and Borough Manager Rittenhouse.

APPROVAL OF THE MINUTES:

Mr. Shaner motioned to approve the minutes of the November 3rd, 2014 council meeting. Mr. Bauman seconded. Motion carried.

COMMUNICATIONS:

1. A letter from Robert Hollenbach, Treasurer of the Spring-Ford Area Historical Society thanking the Borough for their 2014 donation.

COMMITTEE REPORTS:

STREETS AND UTILITIES: Mr. Rittenhouse gave the following Streets Department Report for the month of November, 2014. **TRASH DISPOSAL** - 57.6 tons of refuse were hauled to the Lanchester Landfill in Honeybrook, PA by Reams Disposal Company from October 27th, 2014 through November 10th, 2014. Eleven (11) bulk trash pick-ups were made during the month. **RECYCLING** - Twenty (20) pick-up truck loads of bagged leaves were collected at curbside on Mondays. A. J. Blosinski, Inc. submitted the 3rd quarter Recycling Report as follows: Mixed paper 37.71 tons and co-mingle materials 31.71 tons. Total tons collected 69.42 tons. **LEAF COLLECTION** - 11.3 tons of leaves were collected with the Leaf Vac Machine during the month.

SANITATION AND SURFACE WATER: Mr. Shaner reported the average daily flow for the month of November was 263,000 gallons per day. The maximum flow occurred on November 18th, 2014 and was recorded at 386,000 gallons. Steve Fegan, the Plant Operator, is continuing to collect samples to test for PCB's. In November he obtained samples from the four pump stations, Spring City Electrical and 501 South Main Street and submitted them to M.J. Reider Associates for analysis. Nine Thousand (9,000) gallons of sludge was removed from the digesters and hauled away for incineration. Lewis Environmental has received the reed bed soil laboratory data and are filling out the appropriate waste forms to obtain approval from the disposal facility. Once all the paperwork is finalized they will schedule the clean out of the plant's reed beds.

POLICE:

Mr. Sweeney reported the police committee met on November 20th. Chief Kuklinski spoke about the increasing number of thefts from automobiles. He noted these types of thefts are also occurring in all the surrounding municipalities. The chief stressed the importance of residents locking their car doors.

The committee discussed an accident involving a Spring City patrol car and a Liberty Fire Company truck. A Spring City officer was responding to the 500 block of Pikeland Avenue to assist the East Vincent Police Department with a motor vehicle accident. The Spring City officer positioned his patrol vehicle across both lanes of Pikeland Avenue to prevent traffic from coming to the accident scene. The officer left the vehicle

with its emergency equipment activated and went to the accident. Shortly thereafter, Liberty Fire Company personnel arrived on the accident scene. One of the firefighters stated to the officer, "I guess that's your car I just hit". The officer returned to his patrol car to see that it was now six feet from where he parked it and had significant damage to the bumper. There were no injuries.

The East Vincent Police Department investigated the accident. At the time of the meeting, the vehicle was being repaired. Approximate cost of repairs are just under \$2,000.00.

Finally, the committee discussed the high amount of part-time hours. The committee was told that the increase in the hours was due to training of new officers. The chief stated that many of the newly hired officers are expected to leave for full time positions with other departments.

Mr. Sweeney read the police report for November, 2014 as follows: accidents 5; alarms 9; animal calls 2; attempt theft 1; burglary 2; complaints 216; criminal mischief 1; custody dispute 2; disorderly conduct 4; disturbances 3; domestic disturbances 4; drug violations 7; found article 2; fraud 1; harassment 1; hazardous conduct 2; lockout service 2; medical emergency 19; mental health 4; missing juveniles 1; pedestrian stops 2; public drunkenness 1; reports 23; service call 15; simple assault 1; simple assault against an officer 1; suspicious vehicles 8; thefts 3; thefts from auto 13; towed vehicle 2; traffic warnings 17; well being check 3. **Arrests:** traffic - 32; non-traffic - 2; criminal - 9; parking tickets 4. **Assisted other departments as follows:** East Vincent 3 times; East Pikeland 2 times; Royersford 2 times. **Other departments assisting Spring City were as follows:** Royersford 7 times; East Vincent 2 times; East Pikeland 1 time; East Coventry 1 time. **Mileage traveled during the month of November:** Car 14-1 (2014 Dodge) 1,357 miles, Car 14-2 (2011 Dodge) 1,662 miles which made a total of 3,019 miles. **Gas used during the month of November:** Car 14-1 (2014 Dodge) 147.96 gallons and Car 14-2 (2011 Dodge) 194.82 gallons which made a total of 342.78 gallons of gas used during the month.

FINANCE & ORDINANCE:

Mr. DiGuiseppe reported the Finance & Ordinance committee met on November 25th, 2014 and discussed the latest draft of the proposed Rental Inspection/Licensing Ordinance. He anticipates that a final draft copy of this ordinance will be distributed to all council members during the month of December.

ZONING, HOUSING & PROPERTY:

Mr. Rittenhouse reported there were eleven (11) building permits issued during the month of November, 2014. Miles Klaus, 345 Ridge Avenue, deck 30 x 50; Miles Klaus, 345 Ridge Avenue, French doors; Miles Klaus, 345 Ridge Avenue, electric; Kyle Shenk, 65 N. Church Street, electric; Joseph Vaccaro, 126 N. Main Street, electric; Leann Hammerle, 12 S. Church Street, fence; Joseph Stein, 265 Chestnut Street, shed 7x7; Paul Wright, 118 Bridge Street, plumbing; Paul Wright, 118 Bridge Street, mechanical; Paul Wright, 118 Bridge Street, addition 14x26; Paul Wright, 118 Bridge Street, electrical. The estimated cost of construction for the month of November, 2014 was \$47,000.00. Permit fees collected for the month of November, 2014 was \$2,146.30.

PLANNING:

Mr. Bauman reported the Planning Commission met on November 19th, 2014. They discussed the following old business statutory review dates for pending subdivision and land development plans currently stand as follows: Telvil - Hunsberger, January 15, 2015; 501 S. Main Street, February 7, 2015.

Regarding the Latshaw property, Wall Street and Hunsberger Road, Bill Anderson and Fei Xue of Longview Investments and Louis J. Colagreco of Riley Riper Hollin & Colagreco were present to discuss their proposed amendment to the Borough Zoning Code. Mr. Colagreco reported that the proposed overlay district code amendment language had been modified to reflect comments from the Borough Engineer, Borough Solicitor, and County Planning Commission. The overlay district is proposed as a Conditional Use. References to dwelling types in the R-3 District are not necessary because there are no dwellings proposed in the R-3 District.

A public hearing will be required for Borough Council to act on the proposed overlay district amendment. The Planning Commission voted to recommend approval of the proposed overlay district amendment, pending the results of the public hearing.

New Business:

The Planning Commission acknowledged receipt of a proposed Zoning Ordinance amendment from East Pikeland Township.

PARKS & RECREATION:

Mr. Sweeney reported the Parks & Recreation Committee met on November 20th, 2014. The Committee discussed the Christmas Tree Lighting to be held December 6th at Main and New Street. The tree lighting will feature trolley rides, pictures with Santa, music and refreshments. Trolley rides will run from 6 until 8. Santa will arrive just before 7:00 and the tree will be lit shortly after his arrival. Main Street will be closed from 5:30 until 7:30 p.m. The committee would like to thank the Spring City Hotel, Coventry Property Services, and the Liberty Fire Company for their help with this event.

FINANCIAL REPORTS: (Enclosed)

APPROVAL OF REPORTS:

Mr. Shaner motioned the committee reports be approved as presented. Mr. Kern seconded. Motion carried.

UNFINISHED BUSINESS:

1. Tax Ordinances, and the 2015 Borough Budget.

- A. Mr. Shaner motioned Ordinance No. 529, which re-enacts the real estate transfer tax, per capita tax, occupation privilege tax, and the 1% earned income tax for the year 2015 be adopted. Mr. Sweeney seconded. Motion carried.
- B. Mr. Shaner motioned Ordinance No. 530, which sets the tax rate at 4.37 mills on real estate property and 25 mills on occupational assessments for the fiscal year 2015 be adopted. Mr. Sweeney seconded. Motion carried.
- C. Mr. Shaner motioned to adopt Ordinance No. 531, the 2015 Borough Budget. Mr. Sweeney seconded. Motion carried.

NEW BUSINESS:

1. Motion to Advertise an Ordinance to Amend Section 4.4 of Ordinance No. 465 for Compliance with Act 51 and Act 600.

Mr. Kern motioned to advertise for adoption an ordinance amending Ordinance No. 465, Section 4.4, which pertains to the Killed In Service Benefits. Mr. Shaner seconded. Motion carried.

2. Request to Connect to Spring City's Public Sewer Line - 615 Yost Avenue - East Vincent Township.

Steve Tabekelis addressed council on behalf of his client Bruce Connus in regards to a request for public sanitary sewer service to his residency located at 615 Yost Avenue in East Vincent Township.

All of the required documents have been filed with Mr. Rittenhouse which permits this request to come before Borough Council for consideration

ADMINISTRATOR'S REPORT FOR THE MONTH OF:**NOVEMBER, 2014**

The following figures represent the balance in each Department as appropriated in the 2014 Budget.

GENERAL GOVERNMENT**% UNSPENT**

General Government	\$ 22,785.29	15%
Protection to Persons and Property	\$ 28,804.08	7%
Planning, Zoning and Housing	\$ 25,231.15	40%
Streets and Highways	\$ 62,620.76	14%
Street Repaving	\$ 33,440.45	38%
Parks and Recreation	\$ 17,309.90	77%
Insurance	\$ (2,072.00)	(5%)
Street Lighting	\$ 7,855.18	14%
Library	\$ 0	
Liberty Fire Company	\$ 22,100.00	100%
Association Dues and Expenses	\$ 1,292.33	59%
Building and Property	\$ 22,468.79	59%
1% Tax Collection	\$ 325.89	7%
OPT Tax Collection	\$ 133.97	54 %
Workers' Compensation	\$ 4,623.06	14%
Engineering and Consulting	\$ 12,292.00	38%
CRP Grant – Consulting	\$ (6,570.04)	(22%)

SEWER ACCOUNT

\$ 208,747.17	30%
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This report reflects all wages and bills paid through November 30, 2014.

Tax Collector's Monthly Report to Taxing District

Taxes Included: OCCUPATION TAX / BOROUGH PER CAPITA / SPRING CITY BOROUGH TAX

For The Month of : 10/25/2014 00:00:00 To 11/25/2014 23:59:59

	Municipal/County			School			Per Capita	Others	Totals
A. Collections	Current	Interim	Other	Current	Interim	Interim/Other			
1. Balance Collectable -Beginning of the Month	\$39,750.68	\$37.35	\$0.00	\$0.00	\$0.00	\$0.00	\$2,895.00	\$3,418.75	\$46,101.78
2A. Additions: During the Month	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2B. Deduction: Credits During the Month from 17									
3. Total Collectable	\$39,750.68	\$37.35	\$0.00	\$0.00	\$0.00	\$0.00	\$2,895.00	\$3,418.75	\$46,101.78
4. Less: Face Collections for the month	\$1,663.18	\$14.41	\$0.00	\$0.00	\$0.00	\$0.00	\$15.00	\$21.25	\$1,713.84
5. Less: Deletions from the List	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
6. Less: Exoneration	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
7. Less: Liens/ Non-lienable Installments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
8. Balance Collectable -End of the Month	\$38,087.50	\$22.94	\$0.00	\$0.00	\$0.00	\$0.00	\$2,880.00	\$3,397.50	\$44,387.94
B. Reconciliation of Cash Collected									
9. Face Amount of Collections - Must agree with line 4	\$1,663.18	\$14.41	\$0.00	\$0.00	\$0.00	\$0.00	\$15.00	\$21.25	\$1,713.84
10. Plus: Penalties	\$166.32	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1.50	\$2.13	\$169.95
11. Less: Discounts	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
12.Total Cash Collected Per Column	\$1,829.50	\$14.41	\$0.00	\$0.00	\$0.00	\$0.00	\$16.50	\$23.38	
13.Total Cash Collected All Columns									\$1,883.79

Date	Transaction #	Amount
10/28/2014		\$393.16
11/04/2014		\$325.13
11/21/2014		\$1,165.50
TOTAL		\$1,883.79

TOTAL

TOTAL

\$1,883.79

Parcel #	Name	Amount
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Taxing District Use (Optional)	
Carryover from Previous Month	
Amount Collected this Month	
Less Amount Paid This Month	
Ending Balance	

11-25-14

Date _____

Received by(taxing district)

Date: 12/1/14

MTS Collection Summary

	Current Tax	Interim Tax	
Face Amount	\$1,699.43	\$14.41	
Discount Amount	\$0.00	\$0.00	
Penalties Amount	\$169.95	\$0.00	
Refunds Payments Collected to be returned	\$0.00	\$0.00	
Exoneration Refunds (for payments made on previous monthly reports, not part of any calculations)			\$0.00
Total Over/Under Paid	\$0.00	\$0.00	
Total Deposit (Including Refunds)			\$1,883.79
Adjusted Total Cash Collected			\$1,883.79
Bounced Checks - Deposits Reversed by Bank for insufficient funding			\$0.00

Collection Statistics	Face Current	Disc/Pen Cur	Face Interim	Disc/Pen Int	Face Total	Disc/Pen Total	Total
Face Amount Collected in Discount	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Face Amount Collected in Face	\$0.00		\$14.41		\$14.41		\$14.41
Face Amount Collected in Penalty	\$1,699.43	\$169.95	\$0.00	\$0.00	\$1,699.43	\$169.95	\$1,869.38
							\$1,883.79

Commission	Municipal/County		School			Per Capita	Others
	Current	Interim	Current	Interim	Interim/Other		
12.Total Cash Collected Per Column	\$ 1,829.50	\$14.41	\$ 0.00	\$ 0.00	\$ 0.00	\$ 16.50	
Commission Rate							
Monthly Commission per column							

The Report of the Treasurer of the Borough of Spring City, Pa. at the close of business November 30, 2014

Balance as of last report	\$ 2,566,336.89
Certificate Purchased	\$ 40,000.00
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	\$ 2,606,336.89

Deposits Sec'y Office –General Fund

Berkheimer Associates – E.I.T.	\$ 33,812.03
Berkheimer Associates – O.P.T.	\$ 236.87
Trash Collection Fees	\$ 7,348.34
Trash Certs	\$ 50.00
Local Fines	\$ 1,894.12
County Fines	\$ 218.47
Insurance Repair-2011 Police Vehicle	\$ 628.18
Utility Permits	\$ 20.00
Lease Dwelling Fee	\$ 44.00
Taxes	\$ 140,000.00
Interest	\$ 143.58
Realty Transfer Tax	\$ 4,376.19
Fee in lieu of taxes	\$ 5,323.71
Liens Attorney Fees	\$ 250.00
Liens Penalty	\$ 47.19
Liens Costs	\$ 75.00
Liens Interest	\$ 237.14
Building Permits	\$ 2,146.30
U & O Inspections	\$ 300.00
Vendor Permit	\$ 12.00
TOTAL DEPOSITS TO GENERAL FUND	\$ 197,163.12

DEPOSITS TO OTHER ACCOUNTS

PLGIT INVESTMENT	\$ 2.81
TOTAL DEPOSITS TO OTHER ACCOUNTS	\$ 2.81
TOTAL DEPOSITS TO ALL ACCOUNTS	\$ 197,165.93

\$ 197,165.93
\$2,803,502.82

The Report of the Treasurer of the Borough of Spring City, Pa. at the close of business November 30, 2014

SEWER FUND #2

Balance as of last report	\$ 3,491,078.12	
CD Deposited	\$ 86,000.00	
	<u> </u>	
	\$ 3,405,078.12	\$3,405,078.12

Deposits

Sewer Rent	\$ 9,044.48	
Interest	\$ 88.92	
Sewer Certs	\$ 40.00	
CD deposited	\$ 86,000.00	
Liens -Attorney Fee	\$ 750.00	
Liens- Costs	\$ 150.00	
Liens-Penalty	\$ 81.83	
Liens-Interest	\$ 256.10	
Judgement Tapping Fee	\$ 1,551.33	
	<u> </u>	
	\$ 97,962.66	\$ 97,962.66

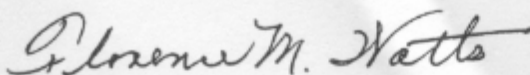
\$ 3,503,040.78

WITHDRAWALS

By Orders #7089-7109, 21467-21474	\$ 65,185.36
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Balance On Account	\$ 99,855.42	
Certificate	\$3,338,000.00	\$ 3,437,855.42
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		\$ 3,503,040.78

Respectfully submitted



Florence M. Watts

The Report of the Treasurer of the Borough of Spring City, Pa. at the close of business November 30, 2014

POLICE PENSION FUND

Balance as of last report

Checking	\$ 6,973.87
Certificate – PNC Bank	\$ 474,027.48
Certificate – Phoenixville Federal Bank	\$ 39,210.04

	\$ 520,211.39

Certificate Cashed	\$ 7,000.00
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Deposits

Certificate	\$ 7,000.00
Interest	\$ 140.27

\$520,351.66

Withdrawal:	By Orders #2056-2057	\$ 3,431.79
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Current Balance On Accounts

Checking	\$ 10,682.35
Certificate PNC Bank	\$ 467,027.43
Certificate – Phoenixville Federal Bank	\$ 39,210.04

	\$ 516,919.87

\$520,351.66

Respectfully submitted

Florence M. Watts

Florence M. Watts

Mr. Shaner motioned to allow the connection of 615 Yost Avenue to the Spring City Sewer System located at Wall Street and Yost Avenue subject to proper approvals and conditions set by the Borough's Engineer and other proper parties. Mr. Kern seconded. Motion carried.

3. Motion to Deposit Borough Funds.

Mr. Shaner motioned to approve the deposit of borough funds at PNC Bank, Phoenixville Federal Bank & Trust, and PLGIT in 2015. Mr. Sweeney seconded. Motion carried.

COUNCIL COMMENTS:

Mr. DiGuiseppe requested all council members report back to him preferably before December 24th with their choice of a winner for the Councilors Award for the nicest Christmas Light decorations in Spring City.

Mr. Sweeney said there have been updates to the Borough's web page which consists of a community calendar, and a news e-mail list.

Mr. Sweeney also reminded council that the Christmas Tree Lighting Ceremony is scheduled for December 6th, at 6:00 p.m. at the intersection of New and North Main Streets.

Mr. Bauman asked about the training hours for new part-time police officers. He also commented on the proposed public hearing for the conditional use request on the Latshaw property.

READING OF THE PAYMENT OF THE BILLS:

GENERAL ACCOUNT: (OFFICE) PECO \$406.50; Montgomery County TCC \$45.68; H.A. Berkheimer, Inc. \$238.98; Baer Romain, LLP \$1,173.00; PAW \$23.92; CIGNA \$232.20; The Mercury \$452.40; Verizon \$152.08; AT&T \$30.40. **TOTAL:** \$2,755.16. (STREETS) Reams Disposal \$6,989.85; Flexible Benefits Plans, Inc. \$3,334.59; Chester County Solid Waste Authority \$4,668.35; TP Trailers, Inc. \$810.87; Little's \$1.20; Mowrey-Latshaw \$99.22; The Mercury \$345.70; A.J. Blosenski, Inc. \$3,017.28; R&S Sweeping Co., LLC \$200.00; AirGas \$29.75; Baer Romain, LLP \$328.00; Advance Auto Parts \$92.99; Provident \$54.02. **TOTAL:** \$19,971.82. (POLICE) Borough of Pottstown \$200.00; deCordre Automotive \$1,187.73; Flexible Benefits Plans, Inc. \$4,136.86; PAW \$654.84; Crystal Springs \$31.02; SFCW, LLC \$24.50; Metro Alert \$1,992.00; Baer Romain, LLP \$60.00; Dilworth Paxson \$1,739.50; Verizon \$280.94; Staples \$241.52; Provident \$63.15; Tim's \$771.00. **TOTAL:** \$11,383.06.

SEWER ACCOUNT: PECO \$45.20; Eugene Field \$450.00; HM Heisey Mechanical, Ltd. \$3,320.00; Flexible Benefits Plans, Inc. \$2,757.28; Action Data Systems \$537.60; M.J. Reider Associates, Inc. \$744.00; EEMA \$3,747.00; Crystal Springs \$7.25; Buckman's Inc. \$190.96; Pennsylvania One Call System, Inc. \$11.70; PAW \$73.59; J.C. Ehrlich Company, Inc. \$52.55; Baer Romain, LLP \$4,845.06; PAW \$15.99; Verizon \$176.72; AT&T \$91.04; Provident \$129.47; Buckman's, Inc. \$146.00; A.J. Blosenski, Inc. \$525.00. **TOTAL:** \$17,866.41.

STREET LIGHTING FUND: PECO \$4,091.44. **TOTAL:** \$4,091.44.

BUILDING & PROPERTY FUND: Crystal Springs \$22.78; Pugliese Electric, Inc. \$257.00; Riheighs Outdoor Décor \$89.40. **TOTAL:** \$369.18.

PLANNING, ZONING & HOUSING FUND: Baer Romain, LLP \$1,164.00; Motley Associates, Inc. \$961.10. **TOTAL:** \$2,125.10.

FIRE COMPANY FUND: Liberty Fire Company \$22,100.00. **TOTAL:** \$22,100.00.

PARK & RECREATION FUND: Rhoads Limousine Service, Inc. \$448.00. **TOTAL:** \$448.00.

Mr. Shaner motioned the bills be approved for payment as read with the exception of the 2014 Fire Company Fund Allocation of \$22,100.00. to the Liberty Fire Company. Mr. Kern seconded. Motion carried.

ANNOUNCEMENTS:

Mr. DiGuseppe announced the following meetings are scheduled for the month of December, 2014:
Sewer Committee, Thursday, December 11, 2014, 6:30 p.m.; **Planning Commission**, Wednesday, December 17, 2014, 7:00 p.m.; **Parks & Recreation**, Thursday, December 18, 2014, 6:00 p.m.; **Police Committee**, Thursday, December 18, 2014, 7:00 p.m.; **Finance & Ordinance Committee**, Monday, December 22, 2014, 6:30 p.m.

The January Borough Council meeting will be held on Monday, January 5th, 2015, 7:00 p.m.

ADJOURNMENT:

Mr. Shaner motioned the meeting be adjourned as there was no further business to come before Borough Council. Mr. Battelle seconded. Motion carried.

Respectfully submitted,

Dennis Rittenhouse